

Committee Workplan to 31 March 2013

JUNE 2012
Roles & Responsibilities of Committee
Review of Investment Performance for Year Ending 31 March 2012
Pension Fund Administration – Budget Outturn 2011/12, Performance Indicators for Quarter Ending 31 March 2012 and Risk Register Action Plan
Investment Panel Minutes
Review Investment Panel Recommendations
Approve draft accounts 2011/12 prior to formal approval by Corporate Audit committee
Review of SRI Policy
Approve Treasury Management Policy
Approve Committee's Annual Report to Council
Workplans
Planned Workshop – SRI Policy Review - Stage 2 planned for 25 April 2012 (Aix-en-Provence Room, Guildhall)

SEPTEMBER 2012
Review of Investment Performance for Quarter Ending 30 June 2012
Pension Fund Administration – Budget Monitoring 2012/13, Performance Indicators for Quarter Ending 30 June 2012 and Risk Register Action Plan
Responsible Investing Policy
Investment Panel Minutes
Review Investment Panel Recommendations
Approve final accounts 2011/12, and governance report prior to formal approval by Corporate Audit committee
Workplans

DECEMBER 2012
Review of Investment Performance for Quarter Ending 30 September 2012
Pension Fund Administration – Budget Monitoring 2012/13, Performance Indicators for Quarter Ending 30 September 2012 and Risk Register Action Plan
Investment Panel Minutes
Review Investment Panel Recommendations
Annual review of internal control reports of external service providers
Workplans
Planned Workshop – Investment Review – alternative assets workshop planned 18 October 2012 (Aix-en-Provence Room, Guildhall)

MARCH 2013
Review of Investment Performance for Quarter Ending 31 December 2012
Pension Fund Administration – Budget Monitoring 2012/13, Performance Indicators for Quarter Ending 31 December 2012 and Risk Register Action Plan
Budget and Service Plan 2013/16
Investment Panel Minutes
Review Investment Panel Recommendations
Review Statement of Investment Principles

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Audit Plan 2012/13
Workplans
Planned Workshop – 2013 Actuarial valuation assumptions and New Scheme